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| Members: | Alan Stepanek, Ann Loth, Connie Williams, Diane Ilstrup, Dick Estry, Bobbie Nichols, Karla Wysocki, Kathy Lombardo, Katie Imming, Gail Flanders, and Pastor Elizabeth Macaulay,  |
| Absences: | Ann Loth, Karla Wysocki |
| Guests: | None |
| Minute Taker: | Kathy Lombardo |

| **Agenda Items** | **Discussion Leader** | **Time Allotted** | **Discussion / Action** | **Assigned to** |
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| Eating and Centering | Pastor Elizabeth | 5:30-6:10 | Elizabeth led the committee in thoughtful centering and review of the work and initiatives that have been accomplished at CUMC during the past two years. |  |
| Job Description and Goals | Pastor Elizabeth | 6:10-7:10 | The Lead Pastor job description was reviewed and feedback was requested. Goals were also reviewed and discussed by the committee. Discussion included the ability to measure these goals. The goals identified for 2016-17 for the lead pastor include: (1) Enhance and grow the impact of CUMC’s children, family, and youth program. There will be a 10 percent increase in the number of families who affiliate with CUMC compared to the previous year. (2) Ensure that the MCCI prescriptions are being followed in a reasonably timely way. (3) Grow generous givers – specifically through: (1) Feasibility study completed by summer 2016; (2) Stewardship campaign completed in November 2016; (3) Capital campaign initiated after Easter 2017 (April 17th) should the feasibility study support a capital campaign; (4) Six one-on-one visits with lay members for the purpose of soliciting estate gifts. The committee expressed support of the identified goals with focus of growth and sustainability of CUMC, implementation of the MCCI Prescriptions, and stewardship. | The committee will review the goals at the July 2016 committee meeting with discussion of the ability for measurement. |
| Approval of minutes 6-30-16 | Diane | 7:10-7:15 | The minutes were reviewed by the committee and approved with corrections. |  |
| MCCI updates | Elizabeth | 7:15-7:45 | Extensive discussion was held regarding review of the MCCI Prescriptions and update of progress-to-date. 1. Leadership: the **Leadership Board** has been selected and has begun work on the prescriptions and has assumed governance oversight of all areas of church administration and resources. The SPR committee is in the process of reviewing and updating all paid staff positions and responsibilities and updating of job descriptions. A **Staff Responsibilities Review Team** needs to be established.
2. Children/Youth/Family Ministry Focus: A **Children/Youth/Family Ministry Team** has been established. One outreach event (Pack the Parking Lot) was held in June 2016 with a second event planned for 2016. An **Assessment Team** was to be established to study and consider the potential feasibility of using CUMC’s space for its own Christian childcare and/or after-school program (refer to Prescription #3).
3. Downtown Rochester Missional Collaboration: A **Feasibility Team** was established and presented the **Thrive Program** at the April 21, 2016 Leadership Board Meeting. A **Master Facilities Strategy Team** needs to be identified and commissioned by Pastor Elizabeth and the Leadership Board to begin their work to research and evaluate any needed improvement of the church building to accommodate the **Thrive Program** proposal, evaluate business plan for **Thrive Program,** and also to create both a short-term and long-term **Masters Facilities Proposal** to be brought to the Leadership Board for consideration.
4. Getting ‘Guest Ready’: A **Door to Core Team** will develop and implement a step-by-step process and follow-up system for moving a first-time visitor to fully engaged member focusing on hospitality and welcome. A **First Impressions Team** needs to be established. An **Inside/Outside Signage Team** is led by Diane Ilstrup. Signage is pending secondary to work on the rebranding of CUMC. A **Website Improvement Team** has been established and being led by Nikki Gensmer, Communications Coordinator. The **Communications Coordination and** **Building Guests Connection Teams** have not been established.
5. Signature Ministry: A **Signature Ministry** has not yet been identified. Discussion included focusing on the *Ending the Cycle of Poverty* theme or considering the **Thrive Program** a signature ministry. Discussion included the importance of this ministry to have relevance to CUMC’s mission.
 | A **Staff Responsibilities Review Team** needs to be established.A **Master Facilities Strategy Team** needs to be identified and commissioned by Pastor Elizabeth and the Leadership Board to begin their work to research and evaluate any needed improvement of the church building to accommodate the **Thrive Program** proposal, evaluate business plan for **Thrive Program,** and also to create both a short-term and long-term **Masters Facilities Proposal** to be brought to the Leadership Board for consideration.**Door to Core Team** needs to be re-energized.A **First Impressions Team** needs to be established.The **Communications Coordination and** **Building Guests Connection Teams** have not been established.  |
| CommunicationSharing our stories | Diane | 7:45-8:15 | Discussion was held regarding the importance of communication within CUMC and from the Leadership Board to the congregation. Ideas included the Spirit, public website, availability of written minutes, and digital communication within the church. Bobbi Nichols and Katie Imming will lead a communication workgroup to identify and develop effective communication methods within CUMC. | Bobbi Nichols and Katie Imming will form a communication workgroup to identify and develop effective communication strategies within CUMC and will report back to the Leadership Board on 7/21/16. |
| SPR Update | Bobbi | 8:15-8:25 | Bobbi Nichols presented information from the SPR Committee. The position for the Director of Children’s Ministry has been posted at a .5 FTE position.  |  |
| Trustee Update | Alan | 8:25-8:30 | Alan provide an update that the Mennonite Building Use Contract has been signed. |  |
| Capital Campaign | Dick | 8:30-8:50 | Dick provided information regarding the capital campaign process and information that has been obtained from Horizon Stewardship (horizonsstewarship.com). Four proposals were received which includes a (1) Potential and Possibility Feasibility Readiness Study - $9,625. (2) Capital Funds Campaign - $38,785. (3) Combination of #1 and #2 - $48,410. (4) Stewardship Discovery with Feasibility Study- $15,625. If CUMC proceeds with a capital campaign it is anticipated that it would begin after Easter 2017. The estimated financial obligation to Horizon Stewardship in 2016 would be $25,000.  | Further information will be provided to board members during the July 21, 2016 Leadership Board meeting with anticipated decision by the board during the July 21st meeting. Dick will obtain an updated proposal from Horizon and will distribute to board members prior to the July 21st meeting. Board members were asked to obtain further information via the Horizon Stewardship’s website or to contact Dick or Elizabeth.  |
| Leadership Meeting | Elizabeth | 8:50-8:55 | Elizabeth encouraged board members to consider attending the Leadership Institute 2016 (li.cor.org). This leadership meeting will be held at the Church of the Resurrection in Leawood, KS September 28-30, 2016. Early bird registration (lowest registration price) ends on July 13th.  | Board members should inform Elizabeth if you are interested in attending. |
| Closing with prayer | Diane | 8:55 | Diane led the committee in a closing prayer. |  |
| Adjourn |  | 8:55 |  |  |

Date of next meeting: July 21st at 5:30-7 p.m.